

Providing Training Services under the TA SRPC Capacity Building Programme

Q&A Tender Capacity Building

1. Subcontracting means we are not allowed to give parts of the contract to other firms/companies right? Because we will contract individual trainers who are in our pool of CEFE trainers. We are on safe side for this right?

A1: In this case, subcontracting means outsourcing part or all of the activity to third parties. There are no special requirements regarding the type of contract of the company's personnel engaged to perform the activity. The subject of the assessment of the personnel's capacity is the qualifications, competences and experience in the chosen field.

2. When it means the capacity of the company/bidder, besides company portfolio, we are planning to include also CV's or reference lists of proposed trainers. Is that acceptable?

A2: The assessment of the company's capacity covers the following criteria: proven technical, financial and human capacity to perform the required tasks (please refer to chapter 7 in the ToR); in terms of assessment the human resources' capacities, evidences such as CVs, qualifications, diplomas, certificates, customer references, evidence of human resource experience in the required field, are acceptable.

3. Duration/days of training - is this category already predetermined as shown in the ToR (example Strategic Management - 3 days) and not changeable? Or we can offer for example more or less hours/days for intended training?

A3. According to the 'Methodology for evaluation of offers', the second indicator for assessment, I2 Degree of Compliance, requires '100% compliance of the Technical offer to the requirements of selected items specified in Annex 2.1 Technical specification of the Assignor'. The Methodology allows partial offers regarding to the number of training activities specified in the Technical specification, but not all.

